

IF you find that you are unable to control the room temperature in the MCR then the problem is probably due to the fact that a “re-heat coil” has lost communication with the thermostat in the MCR.

To remedy the situation:

- Call the Site Supervisor or the person on duty at the Chilled Water Facility (building 600) – extension 4174 (pager 0519)
- Tell the supervisor that you cannot regulate the room temperature in the MCR (building 911A) and that you would like a technician to ‘check the status of the 911 MCR re-heat coil’
- IF they ask for an account to charge the work to – use the maintenance account #18026.
- Send an e-mail to Sampson (copy to ingrassia) so that we can follow-up in the case where your request does not produce the desired result.